

**CHAPTER 4**

**BOARDS AND COMMISSION**

**ARTICLE I – PLANNING COMMISSION**

**4-1-1**        **ESTABLISHED.**    A Planning Commission is hereby created under authority of the **65 ILCS 5/11-12-4 through 5/11-12-12.**

**4-1-2**        **MEMBERSHIP AND TERM OF OFFICE.**    The Planning Commission shall consist of **seven (7) members** appointed by the Mayor and with the consent of the Village Board of Trustees. Vacancies to membership on the Planning Commission shall be filled by appointment for the unexpired term only. The chairperson of the Planning Commission shall hold office until his term of appointment expires, or is otherwise terminated.

**4-1-3**        **PROCEDURE.**    The Planning Commission shall elect such officers as it may deem necessary and adopt rules and regulations of organization and procedures consistent with the Village Code and State Law. The Commission shall keep written records of its proceedings. It shall be open at all times for and to the inspection of the public, and the Commission shall file an annual report with the Mayor and Village Board, setting forth its transactions and recommendations.

**4-1-4**        **POWERS AND DUTIES.**    The Planning Commission shall have the following powers and duties:

(A)            To prepare and recommend to the Village Board, a comprehensive plan for the present and future development or re-development of the Village and contiguous unincorporated territory not more than **one and one-half (1-1/2) miles** beyond the corporate limits of the Village, and not included in any other municipality. Such plan may be adopted in whole or in separate geographical or functional parts, each of which, when adopted, shall be the official comprehensive plan, or part thereof of the Village. Such plan shall be advisory, except as to such part thereof as has been implemented by ordinances, duly enacted by the Village Board. All requirements for public hearing, filing of notice of adoption with the County Recorder of Deeds, and filing of the plan and ordinances with the Municipal Clerk shall be complied with as provided for by law. To provide for the health, safety, comfort, and convenience of the inhabitants of the Village and contiguous territory, such plan or plans shall establish reasonable standards of design for subdivisions and for re-subdivisions of unimproved land and of areas subject to re-development in respect to public improvements as herein defined and shall establish reasonable requirements governing the location, width, course, and surfacing of public streets and highways, alleys, ways for public service facilities, curbs, gutters, sidewalks, street lights, parks, playgrounds, school grounds, size of lots to be used for residential purposes, storm water drainage, water supply and distribution, sanitary sewers, and sewage collection and treatment. The requirements specified herein shall become regulatory only when adopted by law.

(B)            To designate land suitable for annexation to the municipality and the recommended zoning classifications for such land upon annexation.

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(C) To recommend to the Village Board of this Village, from time to time, such changes in the comprehensive plan, or any part thereof, as may be deemed necessary.

(D) To prepare and recommend to the Village Board, from time to time, plans and/or recommendations for specific improvements in pursuance to the official comprehensive plan.

(E) To give aid to the officials of the Village charged with the direction of projects for improvements embraced within the official plan, or parts thereof, to further the making of such improvements and generally to promote the realization of the official comprehensive plan.

(F) To arrange and conduct any form of publicity relative to its activities for the general purpose of public understanding.

(G) To cooperate with municipal or regional planning commissions and other agencies or groups to further the local planning program and to assure harmonious and integrated planning for the area, subject to approval of the Village Board.

(H) To exercise such other powers germane to the powers granted under authority of an act of the General Assembly of the State of Illinois, as may be conferred by the Village Board.

**4-1-5 LAND SUBDIVISION OR RESUBDIVISION AND THE OFFICIAL MAP.** At any time or times, before or after the formal adoption of the official comprehensive plan by the corporate authorities, an official map may be designated by ordinance, which map may consist of the whole area included within the official comprehensive plan or one or more geographical or functional parts and may include all or any part to the contiguous unincorporated area within **one and one-half (1-1/2) miles** from the corporate limits of the Village. All requirements for public hearing, filing notice of adoption with the County Recorder of Deeds and filing of the plan and ordinances, including the official map with the Clerk shall be complied with as provided by law. No map or plat of any subdivision or re-subdivision presented for record affecting land within the corporate limits of the Village or within contiguous territory which is not more than **one and one-half (1-1/2) miles** beyond the corporate limits shall be entitled to record or shall be valid unless the subdivision shown thereon provides for standards of design, and standards governing streets, alleys, public ways, ways for public services facilities, street lights, public grounds, size of lots to be used for residential purposes, and distribution, sanitary sewers, and sewage collection and treatment in conformity with the applicable requirements of the code, including the official map. **(65 ILCS 5/11-12-12)**

**4-1-6 IMPROVEMENTS.** The Village Clerk shall furnish the Planning Commission, for its consideration, a copy of all ordinances, plans, and data relative to public improvements of any nature. The Planning Commission may report in relation thereto, if it deems a report necessary or advisable, for the consideration of the Village Board.

**4-1-7 EXPENDITURES.** Expenditures of the Commission shall be at the discretion of the Village Board and if the Commission shall deem it advisable to secure technical advice or services, it shall be done upon authority of the Village Board and appropriations by the Village Board therefore. **(65 ILCS 5/11-12)**

**ARTICLE II – ZONING BOARD OF APPEALS AND PLANNING COMMISSION**

**4-2-1**        **DESIGNATION.**    The Zoning Board of Appeals and the Planning Commission are hereforth joined as a single committee consisting of seven members, to be known as the Zoning Board of Appeals and Planning Commission. Any reference in the ordinances, codes, correspondence, or rules as adopted by the Village of Hamel, to the Zoning Board of Appeals, will hereforth be deemed a reference to the entity known as the Zoning Board of Appeals and Planning Commission. Any reference in the ordinances, codes, correspondence, or rules as adopted by the Village of Hamel, to the Planning Commission will hereforth be deemed a reference to the entity known as the Zoning Board of Appeals and Planning Commission. Should any matters arising pursuant to the ordinances, codes, or other law be directed to the Zoning Board of Appeals or to the Planning Commission, the newly created Zoning Board of Appeals and Planning Commission will act in its capacity as Zoning Board of Appeals or as Planning Commission, as called for by the ordinances, codes or law. Should the Village Board provide for compensation to the members of the Zoning Board of Appeals and Planning Commission, the compensation shall be in the form of a per-day meeting payment, with members' compensation based on payment of a fixed dollar amount for each day the Zoning Board of Appeals and Planning Commission meets, notwithstanding the Zoning Board of Appeals and Planning Commission serving in its dual capacity on any given day.

**(Ord. No. 09-006 added Ch. 5 Art. II, Sec. 5-2-1  
to the Revised Code as adopted 6/2/81)**